

# Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle PTSA General Membership Meeting  
Tuesday, Sept. 16, 2025  
Newcastle Library  
7pm-8pm

**In attendance:** Dr. Wood, Sangeeta, Chai, Jill Binks, Fio, Katie, Ms. Thomas, Paul, Melissa, Emily, Nikita, Bindi, Alicia ( remote), Lynnyetta, Christine Clarkson, Katie Or, Sally Sagot

**Call to order – 7.05pm**

**Approval of Membership Minutes - June 11, 2025 – Minutes approved**

## **Officers/Committee Reports**

Board Open Positions - Fio

- i) Co-President (1) - Katie Green voted in as Co-President
- ii) VP Volunteers (1) - Nikita Gyanchandani voted in as VP of Volunteers
- iii) VP Programs (2) - Bindi Patel and Emily Olstein voted in as VP of Programs

Year-end Financial Review - Committee Report - Paul

- Audit complete, straightforward. Checking into PTSA facilities contract. Need a copy of it for audit.
- We also need to do an inventory of items in PTSA storage.
- We need final membership number for 2024-2025
- Ensure 2 signatures are always on the contract, one President and the other can be any board member.

Review and Voting of 2025/2026 Budget -Paul moves to approve the 2025/2026 budget, acknowledging that we are starting on a deficit. Chai seconds the motion, all approve. Budget has been approved.

Review and Approval of Standing Rules - updates approved (Updates listed [here](#) in red)

## **VP Updates:**

### **Ways and Means**

- a) Spirit Wear Sales- 100 sales so far
- b) Charleston Wrap Fundraiser - starts 9/19/25
- c) Brown Bear Car Wash - 330 tickets sold as of 9/16. Profits \$2297
- d) Tapatio fundraiser for 5th grade camp - 9/25/25
- e) Things in pipeline - drumroll wine and Island books at Mercer Island (Nov 16<sup>th</sup>).

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## **Volunteers**

- a) Will help checking which volunteers are approved
- b) No major updates. We have volunteers signed up for upcoming events.

## **Programs Update**

- a) Fall festival - scheduled 10/17. \$750 so far from sponsors. The funding from this will be in the corporate sponsorship bucket, even though it will be used for the fall festival.
- b) Enrichment Programs - low enrollment
- c) They will take over Reflections to start again.

## **Outreach Update**

- a) Reach out to Sunshine chair - Kristem McNamara surgery
- b) Food drive - will partner with Fall Festival for parents to donate there

**New business:** Issaquah Special Education PTSA would like the opportunity to attend a general membership meeting to help spread the word about their work and encourage membership and engagement. The members agreed to this, and we will make this a zoom call, so we get a larger audience. The next general meeting will be December 9, 2025.

Venmo - look into non-profit option

Reflections - Newcastle to join and will get a chair

## **Upcoming dates to remember:**

- a) Spirit Wear Sale Ends 9/19
- b) Charleston Wrap Fundraiser Starts 9/22
- c) Fall Festival 10/17
- d) Next Board Meeting 10/22

**Meeting adjourned 8pm**

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## **When making motions:**

1. Member – Presents motion, stating, “I move...”
2. Another member – Seconds motion to show more than one person is interested in discussing the item
3. Chairperson – Restates motion to ensure everyone understands what will be discussed
4. Members – Discuss motion with an equal opportunity to participate
5. Chairperson – Puts motion to a vote by saying: “All those in favor say ‘aye.’ ... Those opposed say ‘no’.”
6. Chairperson – Announces result to ensure all members know if the motion was approved or failed